

# Digital Technology Foundations

This foundation course introduces the use of relevant and emerging technologies, tools, and applications to prepare students for current workplace practices and everyday life. Students will demonstrate information processing using a variety of hardware and software and Internet-based tools to produce and integrate data in various formats. This course is designed for students wishing to progress through more advanced business and information technology coursework. Keyboarding and Workplace Readiness Skills are embedded throughout the course.

**School Level:** Middle School

**Grade:** 8

**Length:** one semester

**Program:** Business and Information Technology