

# Advanced Computer Information Systems II

This course is part of the State Microsoft IT Academy, which includes classroom and online learning, hands-on labs and access to hundreds of courses, books and cutting-edge resources. These resources help prepare students for Microsoft Office Specialist (MOS) certification that can help students earn college credits and enhance their resumes with credentials recognized by employers around the world. Students apply problem-solving skills to real-life situations through advanced integrated software applications, including printed, electronic and Web publications. Students work individually and in groups to explore advanced computer maintenance activities, website development, programming, networking, emerging technology and employability skills. Projects include spreadsheets, graphics and text layout, database, word processing and charting. Students have the opportunity to take the MOS certification exam.

**High School Credits:** 1

**School Level:** High School

**Grade:** 10, 11, 12

**Prerequisites:**

Computer Information Systems I

**Program:** CTE: Business and Information Technology